





G E N E R A L	Please indicate any special skills or training, including languages Special Training Skills, Certifications	
	<hr/> <hr/> <hr/>	
Membership in Professional/Civic Organizations (Exclude those which may disclose your race, color, religion or national origin)		
<hr/> <hr/> <hr/>		
<b>EMPLOYMENT</b>		Please give accurate, complete full-time and part-time employment record. Start with your present or most recent employer
1	Company Name	Telephone
	Address	Employed (state month and year) From                      To
	Position	Last Salary
	Name of Supervisor	Reason for Leaving
	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No, (please state reason)	
2	Company Name	Telephone
	Address	Employed (state month and year) From                      To
	Position	Last Salary
	Name of Supervisor	Reason for Leaving
	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No, (please state reason)	



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<b>3</b>	<b>Company Name</b>	<b>Telephone</b>
	<b>Address</b>	<b>Employed (state month and year)</b> From                      To
	<b>Position</b>	<b>Last Salary</b>
	<b>Name of Supervisor</b>	<b>Reason for Leaving</b>
	<b>May we contact this employer? <input type="checkbox"/> Yes    <input type="checkbox"/> No, (please state reason)</b>	

<b>4</b>	<b>Company Name</b>	<b>Telephone</b>
	<b>Address</b>	<b>Employed (state month and year)</b> From                      To
	<b>Position</b>	<b>Last Salary</b>
	<b>Name of Supervisor</b>	<b>Reason for Leaving</b>
	<b>May we contact this employer? <input type="checkbox"/> Yes    <input type="checkbox"/> No, (please state reason)</b>	

**PROFESSIONAL REFERENCES**

<b>1</b>	<b>Name</b>	<b>Telephone</b>	<b>Relationship</b>
		<b>E-mail:</b>	
<b>2</b>	<b>Name</b>	<b>Telephone</b>	<b>Relationship</b>
		<b>E-mail:</b>	
<b>3</b>	<b>Name</b>	<b>Telephone</b>	<b>Relationship</b>
		<b>E-mail:</b>	



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### OTHER INFORMATION

**Did you serve in the U.S. Armed Forces?**  Yes  No

If yes, which branch \_\_\_\_\_

**Can you perform the functions of this job with or without reasonable accommodation(s)?**  Yes  No

**Can you meet the attendance requirements of this job?**  Yes  No

**Have you ever been convicted of a felony (using your current name or under any other name)?**  Yes  No

If yes, explain below and include full name under which you were convicted. (Convictions will not necessarily bar you from employment. Each Application will be individually considered on its merits, taking into account such factors as the nature and gravity of the offense, the length of time elapsed since the conviction or completion of the sentence, if any, and how closely the conviction relates to the job under consideration.)

**Have you been dismissed from employment, forced to resign, or have you ever resigned in order to avoid being dismissed?**

Yes  No

If yes, explain \_\_\_\_\_

- |  |   |
|--|---|
| <b>C<br/>E<br/>R<br/>T<br/>I<br/>F<br/>I<br/>C<br/>A<br/>T<br/>I<br/>O<br/>N<br/>S</b> | <ul style="list-style-type: none"> <li>• I agree that, if hired, just as I have the right to terminate my employment at any time, with or without cause and with or without notice, the company may terminate my employment at any time, with or without cause. I understand that no manager or representative of, other than the Owners or their designee, has any authority to enter into any agreement for employment for any specified period of time or make any agreement contrary to the foregoing either now, in the past, or in the future. I further understand that such an agreement must be in writing and signed by the Executive Committee for it to be binding on either myself or Roots 657. I further understand that this statement supersedes any prior verbal or written understanding and bars any future verbal understanding to the contrary.</li> <li>• I understand and agree, if employed, to abide by statements of policies, procedures, or other rules that now exist or that may from time to time be added, deleted, or modified at the sole discretion of Roots 657. I also understand and agree, if employed, that I have a duty to familiar with such statements of policies, procedures, or other rules as they now exist or as they may be added or modified in the future.</li> <li>• I understand that no administrator, executive, supervisor, representative, or agent of Roots 657 is authorized to make any promise relating to salary, benefits, or conditions of employment. The only authorized offer of employment will be contained in an employment offer letter from Roots 657. Further, I will adhere to the policy of Roots 657 that all company business is to be conducted in an ethical and strictly legal manner, and that all the laws of the United States and all localities, states, and nations where Roots 657 does business or seeks to do business will be obeyed. In accordance with company policy, I will report all suspected violations of law of the Executive Committee as soon as possible.</li> <li>• Roots 657 maintains a no smoking policy at all company locations.</li> <li>• Persons employed at Roots 657 have access to company proprietary information regarding various phases of company business. Therefore, as a condition of employment, the company requires new employees to read and sign the Employee Handbook at the time of employment.</li> <li>• Pursuant to the Immigration Reform and Control Act, Roots 657 will employ only those individuals who are eligible to work in the United States upon their date of hire. Failure to provide proof of eligibility will result in termination or revocation of the offer of employment.</li> <li>• I understand that this Employment Application is valid for 30 days.</li> <li>• By signing this Employment Application, I declare that the information provide by me is complete and true to the best of my knowledge. I understand that any misrepresentation or omission on this Application may preclude an offer of employment, or may result in a withdrawal of an employment offer, or may result in my discharge from employment if I am already employed at the time the misrepresentation or omission is discovered.</li> <li>• The information provided in this Application of Employment is true, correct and complete. If you employ me, any misstatement or omission of fact on this application may result in my dismissal.</li> </ul> |
|--|---|

\_\_\_\_\_  
**Signature of Application**

\_\_\_\_\_  
**Date**

Roots 657 is an equal opportunity employer and will not discriminate, or tolerate discrimination, against any employee or applicant in any manner prohibited by law. Contact Human Resources if you wish to discuss our equal opportunity policy.